

## GENERAL GUIDELINES

The Colwinston Charitable Trust was founded and established in 1995 by Mathew Prichard CBE. Trustees are;

Mr Mathew C T Prichard CBE (Chairman)  
Miss Rebecca A Evans CBE  
Mrs Lucinda M Prichard  
Mr Martin Tinney  
Miss Sian Ll Williams

**Trustees meet twice a year, in May and November, to consider applications. Generally, no funding decisions are taken outside these meetings.**

Expressions of interest and email enquiries may be made at any time. Interested applicants should download and complete an Expression of Interest Form from our website and send to the Trust by email; [colwinstontrust@colwinston.org.uk](mailto:colwinstontrust@colwinston.org.uk). Eligible applicants will then be invited to submit a formal application which should be received by the Trust during **March** and **September** each year.

### **AIMS: What does the Trust seek to achieve?**

- Through its grant making, the Trust seeks to sustain and support high quality artistic activities that add to the cultural life and experiences available in the UK. **We especially encourage applications from Arts organisations working for the benefit of people in Wales.**
- The funding focus is particularly, but not exclusively, directed to the support of the live performing arts, the visual arts, the written word, library and archive projects in Wales.
- Other areas may also be supported on occasion, at the discretion of the trustees.

### **ELIGIBILITY: What does the Trust expect from applicant organisations?**

- Applicants must be UK Registered Charities and activity to be funded must be in the UK.
- **Quality and Excellence** in the relevant field
- Reputable financial and project management, sensible business plans and realistic budgets.
- At least one full year of independently assessed accounts.
- Demonstrable commitment to effective fundraising, optimising income sources.

### **EXCLUSIONS: What is specifically excluded, or is unlikely to be funded?**

- An organisation may only apply for one grant, in any one financial year.
- The Trust will only consider applications from fully UK Registered Charities.
- It will not consider applications from “Friends of..... charities.
- Retrospective funding will not be considered.
- The Trust is unable to accept applications from individuals or for individual research or study.
- It will not consider funding for conferences and seminars, or general appeals.
- Activity that takes place outside the UK, even if the organisation is UK registered.
- Social and community welfare organisations, where the dominant purpose is not arts
- Community arts projects and performances by amateur groups
- Capital or refurbishment projects will only be considered in exceptional circumstances.
- Commercial recordings other than those benefitting the careers of emerging or mid-career Welsh composers.



# Colwinston

CHARITABLE TRUST

## **PRIORITIES: What type of activity is the Trust most likely to fund?**

- Projects that demonstrate excellence in terms of the creative ambition – through the quality of the artistic product, the calibre of the participating artists, and the value of the artistic experience for audiences and participants.
- Collaborative projects that assist organisations to share skills and expertise and extend the range and reach of the funded activity.
- Projects designed to develop new audiences, make the art form more widely accessible, and help embed the art form in the community.
- Projects that specifically target families and younger people, and which help them to better understand and engage with the arts.
- Arts educational and outreach projects associated with high quality work.
- Distinctive, high-quality festivals and events, that impact beyond a purely local level.
- Projects that help to fill an existing gap in artistic provision in Wales.
- The commissioning of new work, particularly to develop the careers of emerging and mid-career Welsh artists, when professional presentations of the work form part of the project.
- Projects that may assist organisations to increase their financial sustainability.

## **GRANTS: What amount can organisations apply for?**

- Most grants will be in the range of £5,000 to £20,000
- Larger grants are generally only awarded to organisations where a funding relationship with the Trust has been developed over several years
- Larger grants are more likely to be offered to fund activities that deliver strategic initiatives, and that would be unlikely to occur without the assistance of the Trust.
- Larger grants are generally limited to organisations delivering high quality artistic activity in Wales.

## **PROCEDURE: How do you apply for a grant?**

- Please ensure that you have [read our guidelines](#) carefully to ensure that your project is eligible for funding from the Trust, then submit an Expression of Interest Form from our website.
- Eligible applicants will be invited to submit a formal application using the Grant Application Form which will be sent to invited applicants to submit in March or September each year.
- Generally, you should allow a minimum of 4 months between an application deadline, and the onset of any activity for which funding is requested.
- **IMPORTANT:** The completed grant application, covering letter and budget should be saved as PDF\* files

File names must use the following format;

[\[Applicant Organisation\]-letter-\[YYYY-MM\].pdf](#)  
(eg applicant-organisation-letter-2026-06.pdf)

[\[Applicant Organisation\]-application-\[YYYY-MM\].pdf](#)  
(eg applicant-organisation-application-2026-06.pdf)

[\[Applicant Organisation\]-budget-\[YYYY-MM\].pdf](#)  
(eg applicant-organisation-budget-2026-06.pdf)

Please submit by email to the Trust; [colwinstontrust@colwinston.org.uk](mailto:colwinstontrust@colwinston.org.uk)

**\*Do not submit word or excel files unless requested to do so by the Trust**

- One other item of supporting information may be included with the application, also saved as a PDF file and named using format above.
- **Do not include any images within the body of the application form.** Should further information be required, it will be requested once the application has had an initial assessment.
- **Do not alter the format of the application form**
- Financial information related to the project should be limited to 1 X A4 page and include a full project budget showing anticipated Income and Expenditure. The budget should balance.
- If expenditure includes items already covered by other funding sources, including any items covered by any statutory funding, this should be clearly marked.
- **Completed applications should be submitted in March and September** and received by the Trust **no later than 30 September, for consideration at the November meeting, or 31 March for consideration at the May meeting of trustees.**
- Keep the applications concise (no more than 4 pages) avoid repetition and use bullet points rather than long sentences.
- Applications will be expected to include clearly defined objectives and specific measurable targets for the project.
- **Organisations seeking further advice on making an application to the Trust should contact the Trust by email; [colwinstontrust@colwinston.org.uk](mailto:colwinstontrust@colwinston.org.uk).**
- Please note that the Trust office operates on a part- time basis.
- Applications will only be considered if the documents are presented in English.
- A Trust representative may contact the applicant to discuss the application or to request additional information before presenting to the trustees.
- Grants are subject to agreement to the Trust's standard Terms and Conditions.